



परमाणु ऊर्जा शिक्षण संस्था

(भारत सरकार के परमाणु ऊर्जा विभाग का स्वायत्त निकाय)

ATOMIC ENERGY EDUCATION SOCIETY

(An Autonomous Body under Department of Atomic Energy, Govt. of India)



AEES/DAE Admission Circular/2022-23/ C-126

2 February, 2022

FOR DAE WARDS

Admission circular for Classes Pre-Prep to X for the Academic year 2022-23

This circular contains the guidelines for new admission to classes from Pre-Prep to X for the Academic Session 2022-23 in the Atomic Energy Central Schools/Junior Colleges for the wards of employees of the DAE, its constituent units, projects, Aided Institutions, Public Sector Undertakings under full control of Department of Atomic Energy (DAE).

Fresh admission in Class I is mandatory for all the DAE wards, irrespective of whether they were studying in Pre-preparatory or Preparatory classes of schools of AEES or not.

1. Eligibility

- i. Children of employees of the DAE secretariat, Constituent Units, Projects, Aided Institutes, and Public Sector Undertakings under full control of Department of Atomic Energy (DAE) are eligible for admission in Atomic Energy Central Schools and Junior Colleges. All such children will be considered as DAE wards. In case of resignation or removal of employees working in DAE and its Constituent Units from their service, and if they want to continue their children in AEC Schools/Jr. Colleges, they have to pay the fees at the rates charged for the Non-DAE wards from the date of exit from their services.
- ii. The admission to the wards of CISF employees and others for whom specific approval of AEES/DAE exists would be considered at par with DAE wards as long as the employee concerned continues to work in DAE units. The wards of such employees will be charged fee on par with the wards of DAE Employees. This concession ceases once the employee leaves DAE or its Constituent Units. If the CISF employee on his transfer out of DAE Units wants to continue their ward(s) in the schools of AEES, the employee has to pay the fee at the rate charged for the Non-DAE Wards.
- iii. Wards of DAE employees who have superannuated or have expired while in service or who have become invalidated while in service will be treated at par with DAE wards for admission.
- iv. The admission to the wards of Intelligence Bureau employees working in liaison units of DAE would be treated at par with DAE ward as long as the IB employee continues to work in liaison units of DAE. This concession ceases once the IB employee leaves DAE. The wards of such employees will be charged fee on par with the wards of DAE Employees. This concession ceases once the employee leaves DAE or its Constituent Units. If an IB Employee on his transfer out of DAE Units wants to continue their ward(s) in the schools of AEES, the employee has to pay the fee at the rate charged for the Non-DAE Wards.

2. Age

The minimum and maximum age limit for admission in AEES in various Classes is given below:
(child born on 1st April should also be considered.)

Class	Category	Minimum age on 31 st March, 2022 of the year in which admission is sought	Maximum age on 31 st March, 2022 of the year in which admission is sought
Pre-Prep	DAE	3 Years	5 Years
Prep	DAE	4 Years	6 Years
I	DAE	5 Years	7 Years
II	DAE	6 Years	8 Years
III	DAE	7 Years	9 Years
IV	DAE	8 Years	10 Years
V	DAE	9 Years	11 Years
VI	DAE	10 Years	12 Years
VII	DAE	11 Years	13 Years
VIII	DAE	12 Years	14 Years
IX	DAE	13 Years	15 Years
X	DAE	14 Years	16 Years

Note:

The maximum age limit can be relaxed by two years in case of differently abled children.

3. Procedure for submission of application forms for admission:

Applicable to the schools/JC in other than Mumbai centre	<ol style="list-style-type: none">The admission process for other than Mumbai centre will be done through 'Google Forms'.Interested candidates are required to apply through the 'Google Forms', link which will be made available in the website of the school/coordinating school of each centre as per annexure-I during the stipulated period only.Each applicant needs to fill all the details in the 'Google Forms', upload relevant documents (as indicated in Para '6' of this circular) and submit the form online.After the successful submission of the form and documents, a system generated email with the filled in application form of the applicant will be sent to the email ID of the parent. A print-out of the duly filled application form received through email shall be taken for signatures as indicated in point 'v' and uploading (as indicated below point 'viii') by the parent.The printout of duly filled in application form as mentioned in point iv above shall be duly signed by parent of the student and duly signed and stamped by AO-III or equivalent Officer of the local DAE unit at appropriate places in the form.After submission of the form and document as indicated in 'iii' the school will verify the filled in forms and documents and generate temporary UIDs for each eligible applicant. The same will be displayed in the website of school/coordinating school of each centre as per annexure-I.Afterwards, the eligible applicant has to pay the school fees as indicated in para '5' of this circular through 'SB Collect' using the temporary UID of the child as stated in point 'vi' above. Please visit https://www.onlinesbi.com/sbcollect/collecthome.htm for payment.The applicant will be then required to scan and upload the copy of application form duly signed by parent & the administrative section of local unit as indicated in point 'v' and the Payment receipt generated in
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	<p>SB Collect indicated in 'vii'. The uploading link for the same will be provide in the website of school/coordinating school of each centre as per annexure-I. Candidate has to upload these two documents as indicated above after typing the temporary UID indicated in point vi.</p> <p>ix. The school authority will display, in the website of school/coordinating school of each centre as per annexure-I, the list of candidates selected for admission alongwith assigned school of the centre.</p> <p>x. The students will be required to produce on scheduled date in the respective schools, all the original documents as indicated below,</p> <p>a. Original copy of the application form duly signed by parent and the administrative section.</p> <p>b. All original documents as indicated in para '6' of this circular</p> <p>xi. For any help, the school/coordinating school of each centre can be contacted through telephone number as indicated in annexure-I.</p>
<p>Applicable to AEC Schools/JC of Mumbai only</p>	<p>i. The admission process for Mumbai centre will be done through AEES admission portal.</p> <p>ii. Interested candidates are required to apply through the portal 'link' which will be made available in the AEES website during the stipulated dates only.</p> <p>iii. Each applicant needs to fill the application form and submit the duly filled in application form online. After the successful submission of the form a system generated email will be sent to the email ID of the parent containing temporary UID of the applicant and a 'link'. Then, applicant has to upload all the documents, as indicated in para '6' of this circular through the above 'link'.</p> <p>iv. The applicant required to take a print-out of the duly filled application form for signatures (as indicated below 'v') and uploading (as indicated below 'viii').</p> <p>v. The printout of duly filled in application form as mentioned in point iv shall be duly signed by parent of the student and duly signed and stamped by AO-III or equivalent Officer of the local DAE unit at appropriate places in the form.</p> <p>vi. After submission of the forms and documents indicated in 'iii' the school will verify the filled in forms and name of the eligible applicants will displayed in the AEES website.</p> <p>vii. Afterwards, the eligible applicant has to pay the school fee as indicated in para '5' of this circular through 'SB Collect' using the temporary UID of the child as stated in point vi above. Please visit https://www.onlinesbi.com/sbicollect/collecthome.htm for payment.</p> <p>viii. The applicant will be required to scan and upload through their respective login, the copy of application form duly signed by parent & the administrative section of local unit as indicated in point 'v' and the Payment receipt generated in SB Collect as indicated in point 'vii'.</p> <p>ix. The school authority will display, in AEES website, the list of candidates selected for admission alongwith assigned school of the centre.</p> <p>x. The students will be required to produce, on scheduled date in the respective schools, all the original documents as indicated below,</p> <p>a. Original copy of the application form duly signed by parent and the administrative section.</p> <p>b. All original documents as indicated in para '6' of this circular</p> <p>xi. For any help, the school/coordinating school of each centre can be contacted through telephone number as indicated in annexure-I</p>

4. Admission schedule:

a. Admission schedule for the schools/Junior Colleges located in centers other than Mumbai:

Sl. No.	Schedule	Date
i.	Display of link of "Google Form" in websites school/coordinating school of each centre	10/02/2022 to 24/02/2022
ii.	Display of temporary UID of eligible candidates in website of school/co-ordinating school of each centre	28/02/2022
iii.	Payment of fees	28/02/2022 to 15/03/2022
iv.	Uploading of duly signed application form and payment of receipt of SB Collect by parents	28/02/2022 to 20/03/2022
v.	Physical verification of original documents	Dates will be displayed website of the school/co-ordinating school of each centre
vi.	Display in the website of school/coordinating school of each centre, the list of selected applicants for admission with assigned school	25/03/2022

b. Admission schedule for the schools/Junior Colleges located in Mumbai centre:

Sl. No.	Schedule	Date
i.	Opening window period of AEES admission portal	10/02/2022 to 24/02/2022
ii.	Payment of fees	28/02/2022 to 15/03/2022
iii.	Uploading of duly signed application form, all documents and payment receipt of SB Collect by parents	28/02/2022 to 20/03/2022
iv.	Physical verification of original documents	Dates will be displayed in AEES website
v.	Display in AEES website, the list of selected applicants for admission with assigned school	25/03/2022

5. Fee to be paid by the DAE students seeking admission for the Academic year 2022-23:

SN	Class	Tuition Fee *	PUV VN Fee	Computer Fee	Total fee to be paid at the time of admission					Total fee to be paid for 2nd term in October 2022**			
					Tuition Fee *	PUV VN Fee	Computer Fee	Admission Fee	Total	Tuition Fee *	PUVV N Fee	Computer Fee	Total
		Per month	Per month	Per month									
i.	Pre-Prep to Prep	₹900	₹300	--	₹5400	₹1800	--	₹100	₹7300	₹5400	₹1800	--	₹7200
ii.	I to V	₹900	₹300	₹30	₹5400	₹1800	₹180	₹100	₹7480	₹5400	₹1800	₹180	₹7380
iii.	VI to X	₹900	₹300	₹30	₹5400	₹1800	₹180	₹100	₹7480	₹5400	₹1800	₹180	₹7380

* In respect of wards of DAE, CISF, IB and other Central Govt. employees whose third child is girl and also in respect of the third child onwards of SC/ST employees, the exemption of payment of Tuition Fee alone is available subject to the production of certificate to the effect that the Children Education Allowance is not extended to the third child by their department.

** The fee can also be paid for second term at the time of admission.

6. Documents to be Uploaded alongwith the application form

- a) Documents to be submitted for students seeking admission for:
 - i) Pre-Preparatory/Preparatory/Class-I: Original Birth Certificate issued by the Municipality/ Municipal Corporation or the birth certificate issued by Panchayat Office/Village Mukhia/Sarpanch of a Gram Panchayat endorsed under the seal and signature of the Revenue/Panchayat Officer of the concerned area. **Admission will not be granted on the basis of an affidavit in lieu of a birth certificate.**
 - ii) For Class II to X: Transfer certificate along with the progress report card of last studied Class from the leaving school.
 - ii) For Class XI-XII: The policy for admission and the documents required for admissions will depend on the requirements of the respective State Boards of Education.
- b) Aadhaar Card of the student, if available.
- c) Copy of the house allotment order by DAE units (in case applicant is staying in DAE colony)/address proof (in case the applicant is staying outside the DAE colony).
- d) Caste certificate of the student (if applicable).
- e) Payment receipt generated in SB Collect (to be uploaded after making payment).
- f) Service certificate for the employee for DAE unit, CISF, IB and other Central Govt. employees.

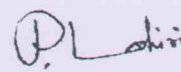
7.0 Assigning of school:

- a) Admission to the DAE wards will normally be granted as per the residential jurisdiction. However, the decision of AEES and its representative is final in granting the admission in any school of the centre irrespective of residential jurisdiction.
- b) AEES and its representative reserve the right to shift/ inter-change any student/students among the AEC schools of that particular centre/residential colony at any time during the course of his/her schooling.

Note:

- i. If the information submitted by the applicants is found to be wrong at any stage, the same may lead to the cancellation of the admission.
- ii. In case any discrepancy is found between Hindi version and English version of the admission circular, English version will be considered as final.

Encl: 1. Annexure-1


P. Lahiri
(Secretary)

All Heads of AEC Schools/ Junior Colleges